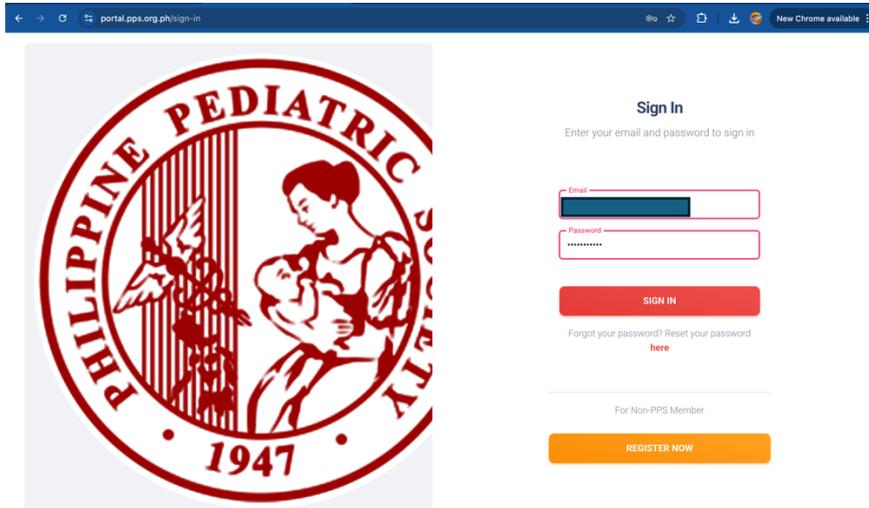
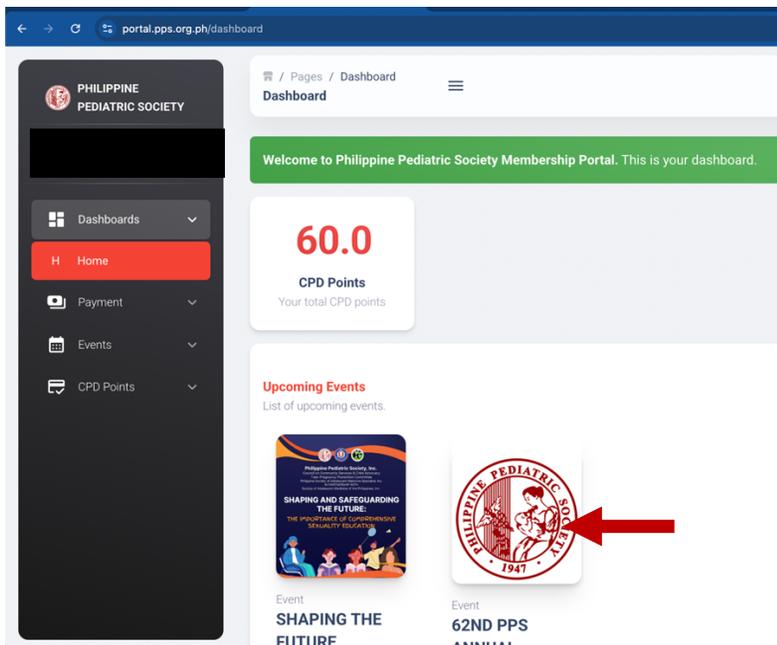


VIEWING THE LIVESTREAM

1. On Convention days, Log on to the PPS portal <https://portal.pps.org.ph/sign-in>
2. Type your registered email and password then sign in.



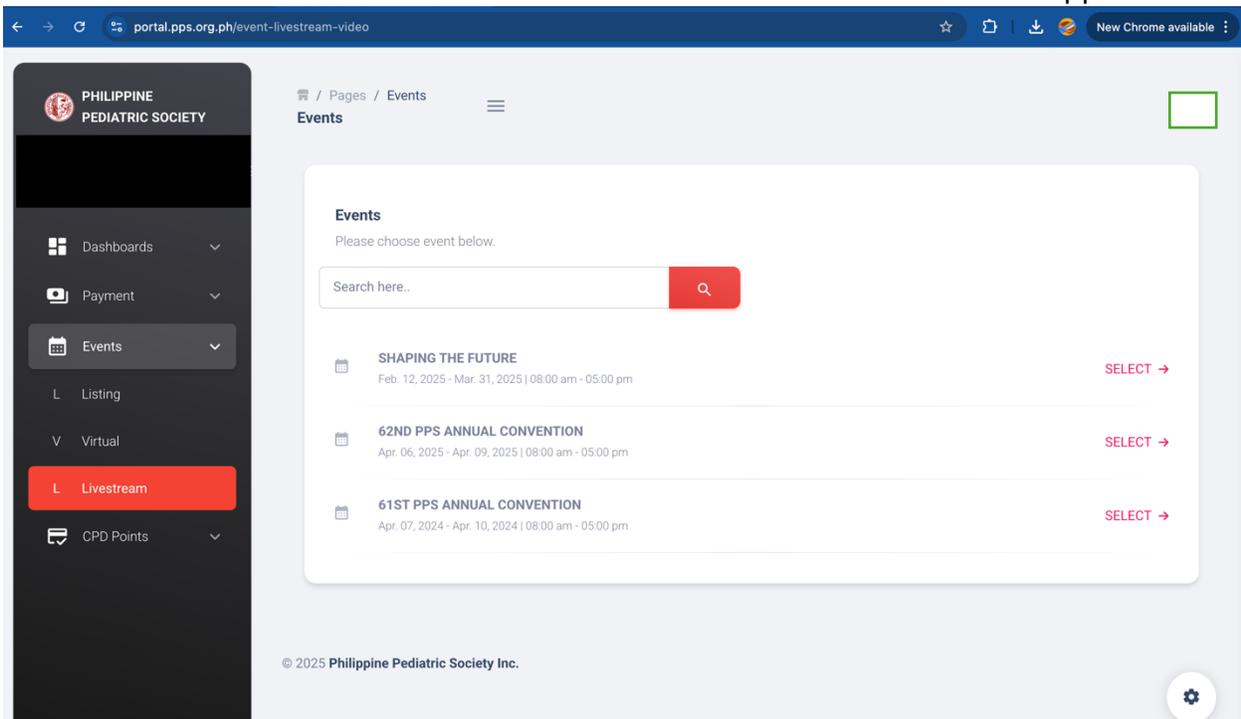
3. On your dashboard, click on the **view event** under the icon of the 62nd Annual Convention.



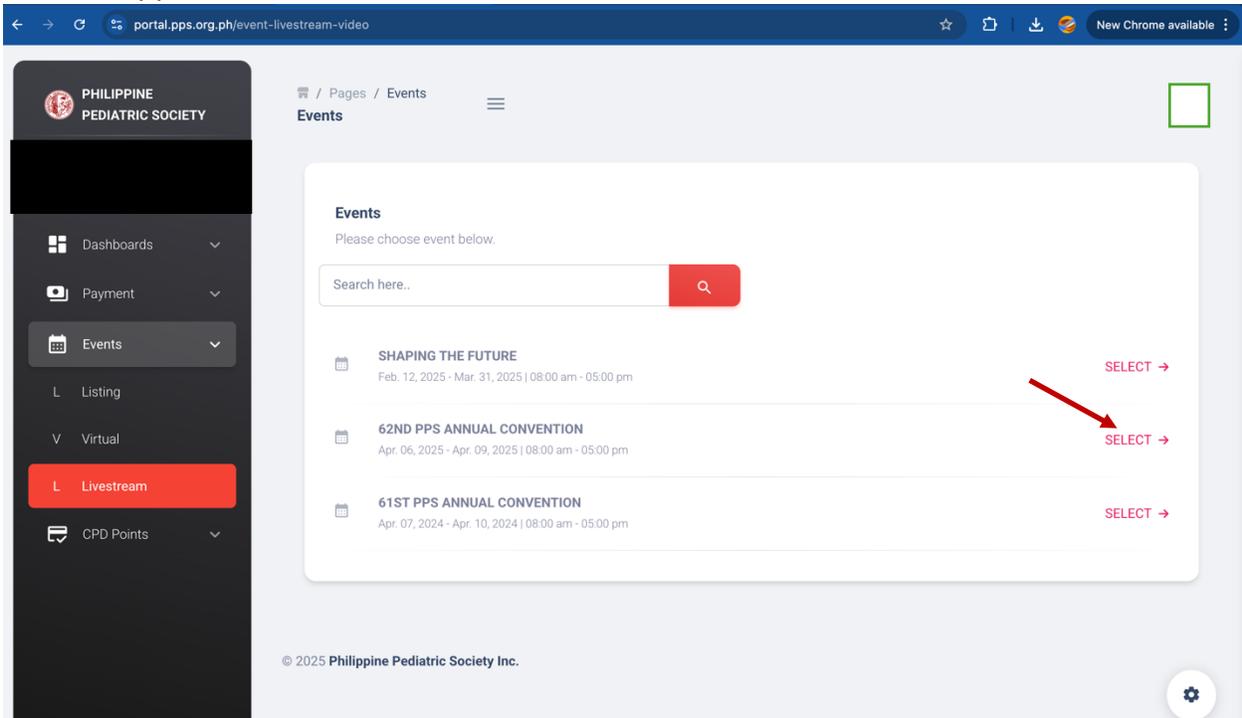
4. A larger convention icon will appear then **click on EVENTS** then click **LISTING** on the side column



5. Click on the **LIVESTREAM** button the left side of the screen. A list will then appear.



6. Click on the LINK to the PLENARY Sessions (62nd Annual Convention) The videoplayer will now appear.



7. Click **Play**.  You may also click on the full screen icon  on the lower right corner for better viewing.

8. After the 3rd plenary session for each convention day, an evaluation button will appear below the video player to answer the questionnaire.

9. Submit questionnaire.

10. Repeat steps 1 – 10 on April 8 and 9 for the plenary sessions

11. FOR THE BUSINESS MEETING, PPS MEMBERS WOULD REPEAT STEPS 1-6, THEN CLICK THE LINK ON BUSINESS MEETING. THEN CLICK PLAY

12. During the business meeting, a link can be seen below the video player which then leads to a form where you can type your name along with your question to answered live by the BOT.

13. FOR BOTH THE PLENARY LIVESTREAM AND THE BUSINESS MEETING LIVESTREAM, VIEWING THE STREAMING VIDEO IS ENOUGH TO CAPTURE YOUR ATTENDANCE. THERE IS NO NEED TO PLACE YOUR NAME AND TYPE PRESENT.